

Emergency Curriculum Committee Meeting (Thursday, May 23, 2019)

Generated by Elizabeth E Cockrell on Friday, May 24, 2019

1. Opening of Meeting

- Call to Order @3:03PM

- 1.02 Roll Call

Curriculum Committee Members:

ASG Representative

Derek Cople, Allied Health Division Chair/Instructor X

Irma Dagnino, Student Academic Support Services Division Chair/Counselor X

Kevin Eoff, Social and Behavioral Sciences Division Chair/Instructor X

Sarah Frid, Business Division Chair/Instructor X

Dr. Scott Bauer, Co-Chair/Interim Vice President of Instruction and Student Services X

Scott Peterson, Professional Technologies Division Chair/Instructor X

Brian Thieboux, Temporary Co-Chair/Language Arts and Communications Division Chair/Instructor X

Paul Shibalovich, Math and Science Division Chair X

Ex-Officio Members:

Biju Raman, Dean of Instruction and Student Services X

Shelley Hamilton, Director of Admissions and Records X

June Turner, Librarian X

Maria Kehl, Instructional Services Manager X

Noelle McMillin, Admissions and Records Evaluator

Peter Martinez, Academic Senate President

Guest(s): Hortensia Rivera, N. Patel, R. Robertson, A. Casas, W. Smith, J. SinglerRecorder: Elizabeth Cockrell, Curriculum and Catalog Specialist (Recorder file: DM420096)

2. Approval of Agenda:

- Motion to approve the agenda by Kevin Eoff
- Seconded by Scott Peterson
- Motion Carried Unanimously
 - Discussion:
 - Elizabeth Stated that the Option A edit that is listed in the agenda applies to All AS degrees. All 8 of our AS degrees will need to have an updated narrative with this change to option A once It is approved.
 - Paul Shibalovich wanted to remind everyone that MAT 095 is for our local AS degrees.
 - PHY 101 is on the list to inactivate the course and N. Patel has decided to keep the Course active. This item will be removed from the inactivation list.
 - Motioned to remove from agenda by Paul Shibalovich
 - Seconded by Scott Peterson
 - Motion Carried Unanimously

3. Approval of Minutes:

- Motion to approve the minutes from 4/11/19 by Irma Dagnino.
- Seconded by Kevin Eoff.

- Motion Carried Unanimously

4. Articulation Report:

- Irma will be submitting all the new CORs in July for articulation,
- There are several CORs that she will be submitting for CID approval. Remember if we do not hear anything from CID after 45 days since we submitted these courses they can move forward.

5. Action Items:

- 5.01 New Programs: N/A
- 5.02 Revised Programs:
 - AA, Liberal Arts, Emphasis Business & Technology S. Frid
 - Removed ART 120, 125, BIO 100, 101, and 110.
 - Removed the notation at the end of the Emphasis, which removes the CIS requirements and allows students to freely customize the area of emphasis to the depth of study they are most interested in.
 - Paul wanted to make sure MAT 095 was listed in the emphasis area.
 - Elizabeth made note that the program narrative needs to be updated some more. Sarah said she will work on it and get it to Elizabeth ASAP.
 - Motion to approve by Kevin Eoff
 - Seconded by Irma Dagnino.
 - Motion Carried Unanimously
 - Option A, General Education Requirements, English and Math Division
 - Added ENG 100 and MAT 095, 106, 108, 110 to the General Education Requirements.
 - Irma suggested to state MAT 095 or higher.
 - Motioned by to edit the MAT area by Irma Dagnino
 - Seconded by Paul Shibalovich
 - Motioned carried unanimously
 - Elizabeth noted due to this change all the 8 AS degrees will need to have updated program narratives. Brian is willing to help anyone who would like his help.
 - Motion to approve with noted changed by Scott Peterson
 - Seconded by Kevin Eoff
 - Motion carried unanimously
 - Certificate of Prep, Auto Fabrication, S. Peterson
 - This certificate is no longer offered since the race track has closed.
 - Motion to inactivate by Irma Dagnino
 - Seconded by Sarah Frid
 - Motion carried unanimously
- 5.03 New Courses:
 - PHI 120 Introduction to Ethics, F2F, CE, DE New course R. Robertson
 - Uncheck Substantial Change
 - Remove the 0s from the lab and clinic hours
 - Remove the word none from the co-requisite and advisory
 - Motion to approve F2F with changes by Scott Peterson
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Scott Peterson
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Scott Peterson
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously

- PHS 101 Introduction to Public Health, F2F, CE, DE New course A. Casas
 - Uncheck Substantial Change
 - Top code should be 1201.00
 - Justification of Need: remove the CSU-GE area E.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- PHY 100 Physics Concepts, F2F, CE, DE New course N. Patel
 - Motion to approve F2F by Paul Shibalovich
 - Seconded by Irma Dagnino
 - Motion Carried Unanimously
 - Motion to approve CE by Paul Shibalovich
 - Seconded by Irma Dagnino
 - Motion Carried Unanimously
 - Motion to approve DE by Paul Shibalovich
 - Seconded by Irma Dagnino
 - Motion Carried Unanimously
- 5.04 Revised Courses:
 - ART 120 Basic Painting Design and Color F2F Non-Substantial: Template update J. Sloman
 - Motion to approve F2F by Irma Dagnino
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
 - CHD 101 Child Growth and Development (formerly CHD 201) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - CHD 102 Child, Family and Community (formerly CHD 125) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich

- Motion Carried Unanimously
- Motion to approve DE with changes by Kevin Eoff
- Seconded by Paul Shibalovich
- Motion Carried Unanimously
- CHD 103 Introduction to Curriculum (formerly CHD 140) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- CHD 104 Principles and Practices of Teaching Young Children (formerly CHD 210) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
- CHD 105 Observation and Assessment F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - Motion to approve F2F by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- CHD 106 Health, Safety and Nutrition (formerly CHD 230) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff

- Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- CHD 107 Teaching in a Diverse Society F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - Motion to approve F2F by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- CHD 108 Practicum-Field Experience (formerly CHD 240) F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- CHD 130 Art for Early Childhood F2F, DE Non-Substantial: Textbook update B. Wallace
 - Motion to approve F2F by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
 - Motion to approve DE by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- CHD 131 Music for Early Childhood (CHD 235) F2F, DE Non-Substantial: Textbook update B. Wallace
 - All formerly CHD notations in course title need to be removed from the title and added at the end of the catalog description.
 - Motion to approve F2F with changes by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
 - Motion to approve DE by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- CHD 135 Literature for Early Childhood F2F, DE Non-Substantial: Textbook update B. Wallace
 - Motion to approve F2F by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
 - Motion to approve DE by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously

- CHD 145 Child Abuse and Neglect F2F, CE, DE Non-Substantial: Textbook update B. Wallace
 - Needs to have a space in the textbook area between Abuse and
 - Motion to approve F2F with changes by Paul Shibalovich
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
 - Motion to approve CE with changes by Paul Shibalovich
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
 - Motion to approve DE with changes by Paul Shibalovich
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously
- CHE 101 Introduction to General Chemistry F2F Non-Substantial: Pre/Co requisites removed, Advisory language added, Template update B. Raman
 - Motion to approve F2F by Kevin Eoff
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- ENG 081 Basic Writing I F2F Non-Substantial: Template update, Removed Pre-requisite, Advisory language added, Slight modification of Justification of need, Textbook update B. Thieboux
 - Course units do not add up correctly. It should be 3.25 not 3.75
 - Motion to approve F2F with changes by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- ENG 082 Basic Writing II F2F Non-Substantial: Template update, Removed Pre-requisite, Advisory language added, Slight modification of Justification of need, Textbook update B. Thieboux
 - Motion to approve F2F by Kevin Eoff
 - Seconded by Paul Shibalovich
 - Motion Carried Unanimously
- ENG 095 Writing Improvement I CE Non-Substantial: Template update, Removed Pre-requisite, Advisory language added, Slight modification of Justification of need, Textbook update B. Thieboux
 - Motion to approve CE by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- ENG 096 Writing Improvement II CE Non-Substantial: Template update, Removed Pre-requisite, Advisory language added, Slight modification of Justification of need, Textbook update B. Thieboux
 - Motion to approve CE by Paul Shibalovich
 - Seconded by Sarah Frid
 - Motion Carried Unanimously
- SPE 105 Introduction to Intercultural Communication F2F, CE, DE Non-Substantial: Added Course title to advisory, textbooks update D. Montenegro/ D. Lilley-Edgerton
 - Motion to approve F2F by Sarah Frid
 - Seconded by Scott Peterson
 - Motion Carried Unanimously
 - Motion to approve CE by Sarah Frid
 - Seconded by Scott Peterson
 - Motion Carried Unanimously
 - Motion to approve DE by Sarah Frid

- Seconded by Scott Peterson
- Motion Carried Unanimously

- 5.05 Courses to be inactivated:

Course	Reason for Inactivation
EMS 080 Supplementary Skills for EMS, Healthcare, Nursing, & Law Enforcement	No instructor for or need for.
EMS 110 Cardiopulmonary Resuscitation (CPR)	Not needed for any students.
EMS 160 Emergency Medical Technician	No instructor.
EMS 162 Emergency Medical Technician Challenge	No instructor.
NUR 151 Introduction to Identification of Cardiac Rhythm Strips	No instructor or need for LVN.
PHY 101 Introduction to Physics	The course doesn't meet the C-ID transfer requirements
NBE 045 ESL Beginning Level I	Has not been taught in more than 5 years; No plans to offer in the future

- PHY 101 has been removed from the list of inactivation.
- NUR 151 has been tabled to be inactivated
 - Motion to inactivate the EMS/NBE courses listed on the list and to table NUR 151 by Sarah Frid.
 - Seconded by Kevin Eoff
 - Motion Carried Unanimously

6. Discussion and Information Items:

- 6.1 Informational Items:
 - MAT 095 code change after Curriculum Committee approval and after Board Approval – CB08 changed from B-Basic Skills to N-Course is not a basic skills course. COCI would not accept the codes – the codes for MAT 095 now match what the codes were accepted for MAT 086/088.
 - ECO 105&106 code change after Curriculum Committee approval and after Board Approval – CB09 changed from C Clearly occupational to E Non occupational. COCI would not accept this code unless the top code changed to a VOC top code.
 - BUS 221 code change after Curriculum Committee approval and after Board Approval- CB 24 changed from 2- not program applicable to 1-program applicable. The codes now match the codes in COCI and Colleague.
 - Paul Shibalovich announced that we are still waiting for COCI to approve NBE 098 before we can offer this course in the fall semester.
 - Dr. Scott Bauer stated that the Chancellors office will not be reviewing the NBE courses come July. It will be an automatic approval like it is for the credit courses.
 - Brian announced that the Prereq for PHY 101 (MAT 083 and MAT 084) have been inactivated. He was looking to see if we were able to address that at this meeting.
 - It has to go through the TRC/Curriculum process with the updated COR.
 - Shelley said that the students will have to fill out a challenge form for the pre-req which Paul would have to sign. Paul said he is willing to sign all the challenge forms.

7. Adjournment of Meeting:

- Move to Adjourn by Sarah Frid
- Seconded by Paul Shibalovich
- Motion Carried Unanimously
- Meeting Adjourned at 4:02 PM.